



POSTING

Position: Facilitator for Women - Survivors of Violence
Contracted Position - Approx. 10hr/wk
Location: Chilliwack – WorkBC Employment Services Centre

Agora Employment Essentials¹ has contracted with GT Hiring Solutions in Chilliwack to provide comprehensive employment services to residents of the community.

Summary

Under the direction of the Agora Employment Essentials Supervisor, this Contractor delivers specialized group and 1-on-1 workshops focused on issues of abuse; schedules follow-up activities; conducts assessments; and makes referrals to community resources.

Requirements & Qualifications:

1. Demonstrates a commitment to the mission and values of Agora Employment Essentials.
2. Professional facilitation and employment program development skills (utilizing principles of Adult Education and Career Development theory) that meet clients' needs and achieve desired outcomes.
3. Three years of experience providing services to Survivors of Violence, including individual coaching and referrals to community resources while supporting and empowering clients to make their own choices.
4. A degree in education, social sciences, social work or equivalent education and experience; a Life Skills Certificate and coaching training and/or experience.
5. Understanding of and respect for diversity and marginalized groups of people and an appreciation of the fact that all people have the right to access services in their local community;
6. Ability to deliver personal development workshops and the Abuse Awareness curriculum; in depth knowledge of the issues survivors of abuse face, while providing a safe and positive environment for participants.
7. A skilled communicator who initiates dialogue around important issues; strong listening, speaking and writing skills.
8. Capacity to maintain a client focus in a performance-based model, demonstrating time management and organizational skills, with the ability to remain objective and maintain strong, healthy boundaries.
9. Demonstrates resilience, flexibility, a non-judgmental approach, enthusiasm and a reflective learning style.
10. Ability to maintain client confidentiality.
11. Maintains composure and deals calmly and effectively with high stress situations.
12. Competent in the use of standard software applications.

Agora Employment Essentials is a division of MCC Community Enterprises Inc., a company wholly owned by Mennonite Central Committee, British Columbia (MCC BC). MCC BC is a not-for-profit society with charitable status incorporated in British Columbia that forms part of the worldwide ministry of Anabaptist churches working in the areas of disaster relief, sustainable community development and justice and peace making. For more information about MCC BC and MCC worldwide, visit <http://bc.mcc.org> and <http://mcccanada.ca>

Key Job Duties:

1. Facilitates group and one-on-one Abuse Awareness workshops, including development of lesson plans and on-going evaluation of services.
2. Conducts formal needs and specialized assessments with clients, providing feedback and summaries.
3. Provides employment counselling for employment readiness and to improve level of self-sufficiency, reducing barriers to employment.
4. Understands program service levels and performance measures, is familiar with EI and BCEA application procedures and is familiar with other provincial and federally funded employment programs, existing community supports and availability of funding sources.
5. Maintains regular contact with client, liaises with community resources, stakeholders and team members.

Scope of Position:

- The contracted Facilitator reports to the Agora Employment Essentials Supervisor, in addition to reporting to the ESC Manager.

Application Process:

- Email Resume and Cover Letter to: Sue Kupp, Associate Director of Agora Employment Essentials: skupp@mccce.ca
- October 23, 2017 @ 8:30am

Agora Employment Essentials reserves the right choose which (if any) applicants to contact.